

**Historical Preservation Advisory Committee
Meeting Minutes
February 17, 2026**

Meeting Called to Order (Time 7:03pm)

Reading of Open Public Meeting Act.

Members present: Chairperson Laura Olstein, Vice Chairperson Jim Roselius (via phone), Dave Wilding (via phone), Borough Historian and Corresponding Secretary Tom Kline, John Cannie, SOSAC liaison Scott Kruger, Nikki Loveland (via phone)

Absent: Patty Shragin, Council Liaison Ron Reckler

Friends: None

Guests: None

Approval of Minutes: Motion to approve the January 20, 2026 minutes made by Tom Kline and seconded by John Cannie; all in favor, none opposed.

Maintenance Manual: Nothing new.

Old Business:

Morris County Historic Preservation Trust (large grant money): John Cannie-1) Tom met with the county historic people for inspection of building; all went well. Officially closing out both big grants. Punch list items open: contractor still needs to finish painting; electrical engineer needs to resolve incompatibilities between dimmer switches and lights. Will withhold last \$14,000. 2) Lock box code has been changed. Security panel keypad should be changed this week; once in, new codes to be issued. 3) Garage door still opening on a whim-told Joe-either get new one or someone to fix it. Track alignment will be tough.

Morris County Heritage Commission History Re-Grant Program (small grant money): Laura Olstein-2025 grant wrapped up. Not participating this year.

Budget: Tom Kline-Turned in same numbers as last year.

Building and Grounds Report: Laura Olstein-1) Need to find out DPW's interior cleaning schedule. Joe Niosi has said will probably be Fridays. 2) At some point need to replace screen doors-they're in the garage, just need to be installed. 3) Asked Morris County about electric sign-they will look into it at some point. John-Easiest thing to do is replace the sign with an electronic sign. Everyone look around and check out signs in town-vertical, horizontal, etc., what would be appropriate for listing event information? Check out density. Roof structure would help. Decent sized signs could run from \$1200-3000. Apply for Kirby grant which might be able to be used for signage and/or brochures. Tom will write up on behalf of Friends but would like to have a conversation with them first.

Friends Report: Laura Olstein-Met a few weeks ago. Michael gave them on a tour. Discussed fundraising ideas and lectures; they also suggested a grand opening event; Laura proposed the weekend before the borough birthday of May 22nd.

Pathways: Laura Olstein-It's Sunday May 3rd and Saturday October 3rd. Tom volunteered to give a lecture at both events-Revolutionary Iron and the Story of Charlottesburg. Spoke to Cedar Crest and they will organize a bus for the May event.

Research & Collections: Patty Shragin-Absent

Scout Projects: Idea for a project: Mayor and Council book needs to be updated; nothing entered since before 2020.

Social Media: Laura Olstein-Added upcoming events. Will share with different groups in town.

Special Programs Report: Tom Kline-1) Cancel upcoming new resident lecture as nor'easter is due on Sunday? Michael to prepare an email blast-will decide Sunday morning. If it's on, will need 44 chairs; have 23 at museum. Tom will donate 13, John can donate 12. 2) Butler Electric can send out mailers with the electric bill; will need 2700 flyers at 10 cents each. Use for the 100th anniversary party on May 17th; don't bother with regular events. They have availability for May. Laura will reserve and get flyers in by April 20th. 3) Foam board posters being made for 3 upcoming events. 4) Regarding upcoming events, Chief Joe said to make arrangements for parking off Kiel as much as possible. In the future, run a shuttle like SR days? Check with them for details. 5) Laura sent letter to the school superintendent and head of curriculum re: field trips to the museum, very interested, will set up a meeting date so can start in the fall. 6) Possible events-garden lecture in April and SOSAC clean-up day in May, new resident lecture again in the fall.

Staff Report: Laura Olstein-Michael started tours already; let Laura know if there is anything that he needs to do.

Technology Report: John Cannie-1) Dave to drop off microphones to set everything up at museum. Should do a test. 2) Sent Nikki 2 video and 2 audio files to see if they worked with her software. Then can schedule interviews hopefully mid-March. Schedule a technology presentation for all to learn how to run the equipment-hopefully Nikki can turn it into a welcome video to run at the museum. Then be able to run topical tours. Also put on website. 3) How much should Michael work on tablet project?

Comments from the Borough Historian: Tom Kline- Nikki working on revisions to brochure. Quote attached from PIP.

New Business: Kirby grant-see Buildings and Grounds report.

Next Meeting: Tuesday, February 17, 2026 – 7:00 pm

Adjournment: Time 8:55pm. Motion made to adjourn by John Cannie and seconded by Patty Shragin. All in favor, none opposed.

At the March 17, 2026 meeting, on a motion by John Cannie and seconded by Scott Kruger and the affirmative voice vote of all members, the February 17, 2026 minutes were approved.



Re: Kinnelon Museum Brochure

From: PIP Printing (mail@pipbutler.com)

To: thomaskline3@aol.com

Date: Tuesday, February 17, 2026 at 08:54 AM EST

Tom,

Pricing as follows:

1000 - \$595

2500 - \$825

80lb Cougar Natural Cover printed black ink both sides, score and tri-fold
Shrink wrap in 50's

Let me know if you have any questions.

Gary



PIP MARKETING | SIGNS | PRINT

Tel: 973-492-1212 | mail@pipbutler.com

39 Main Street | Bloomingdale, NJ 07403

Hours: Mon-Fri 8:30am-4:00pm

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On Fri, Feb 13, 2026 at 10:39 AM PIP Printing <mail@pipbutler.com> wrote:
Great, I'll get back to you with updated pricing.

Gary



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On Fri, Feb 13, 2026 at 10:29 AM thomaskline3@aol.com <thomaskline3@aol.com> wrote:
Yes.

On Friday, February 13, 2026 at 08:20:20 AM EST, PIP Printing <mail@pipbutler.com> wrote:

OK, let's forget all the dimensions and score lines.
Is this a traditional tri-fold that you want?

Gary